



## **To All CN 100<sup>th</sup> Volunteers Winnipeg Event**

### **PARKING**

There has been a parking area arranged for the volunteers in the parkade at The Forks

**DO NOT PAY FOR METERED PARKING ANYWHERE** (based on this reserved parking, we will not be reimbursing any metered parking fees)

- When you arrive at The Forks in advance of your assigned shift, please proceed **INTO THE MUTLI LEVEL PARKADE** and find the area assigned to CN 100 volunteers. There should be signs indicating the assigned area. The Parkade entrance is approximately at the “sort of” traffic circle on the main road behind the depot.
- Once you have parked, come to the CN 100 site and find me and I will give you a Volunteer parking pass that you must go back and put on your dash, identifying that car as prepaid.
- On completion of your shift or when you leave The Forks, you can discard the pass. **DO NOT RETAIN** it for any future use as there are only enough spots each day to cover off the volunteers, so we can't have previous day's passes being reused.

The exception to that would be if you are scheduled for a 2<sup>nd</sup> shift later in the week, you can retain the pass and use it **ONLY** for that additional shift, which will save you having to return to your car with a pass on the later shift.

### **GENERAL REMINDERS**

- Wear black slacks and comfortable shoes. Black shoes would be preferred but make sure they're comfortable first
- For your first shift, please be there at least 15 minutes ahead of the start time you were given to have time to select your clothing items
- There is a 30 minute orientation period included with every shift for some familiarization and assigning of stations
- (**Thursday's** shift has a 2 hour orientation session from 1500-1700)
- Food and beverages will be provided for the volunteers (any allergies have been noted)
- There will be a water filling station on site if you choose to bring a refillable water bottle
- There may be some lockers available to store limited personal items. If you have to bring personal items with you, please have a lock to secure a locker, if one is available. Volunteers may have to share lockers if there are limited numbers
- There are no change facilities on site other than the washrooms

- Recommend you wear a light t-shirt or something similar onto the site, and then once you have selected your CN 100 clothing, it can be worn over top of that shirt
- You will each be provided a golf shirt, a fleece and a cap and depending on weather, this is your uniform and must be worn while working as a volunteer
- If it gets too cool in the evening for even the fleece, please have a plain black jacket to wear
- In the event of rain, they will provide rain jackets

### **CN Family Days**

If you **ARE NOT VOLUNTEERING** either Saturday or Sunday morning, which are the CN Family Day segments of the CN 100 celebration, and you wish to attend the site for either morning and the BBQ, you **MUST REGISTER**

To register, call the toll free number [1-833-882-6100](tel:1-833-882-6100). It will just be an answering machine, but leave the following information:

- Your name
- Your PIN #
- The date you wish to attend
- Number of guests that will be attending
- A Phone number you can be reached at if they have to clarify anything

If you provide all that information, you should not get a return call, you will just be registered

**ONLY BY REGISTERING WILL YOU GET ADMISSION TO THE SITE FOR YOU AND/OR YOUR GUESTS AND THE FOOD VOUCHERS FOR THE BBQ WHEN YOU CHECK IN AT THE ENTRANCE GATE**

### **CN Family Days**

If you **ARE VOLUNTEERING** either of those mornings and you have guests that would like to attend or even if it's just you and you wish to take part in the BBQ, you **STILL MUST REGISTER** with the same information as above.

As a volunteer you will be admitted to the site, but your guests would not and there would be no food vouchers for you.

**Please take a moment to read this through and be sure you are registered if you or your party will attend one of the CN Family Day mornings**

Other than that, bring your enthusiasm and be the face of CN at each of the stations. We represent a massive collective of experience and stories.

If there are any questions please call me at [204-275-0482](tel:204-275-0482) before your shift. Thanks.

Bruce